

## **8100 PROCEDURE 805**

### **Notification of Camp / Inmate / Ward Incidents**

(No. 10 July 2012)

[\(See Policy 6454 – Inmate Injury and Liability\)](#)

[\(See Exhibit 6454 – Injury Liability Matrix\)](#)

[\(See FC-800 – CAL FIRE Operational and Program Notification\)](#)

CAL FIRE CC will be responsible for notification of incidents involving CAL FIRE camps, inmates and wards using the CAL FIRE Operational and Program Notification (FC-800). The distribution process will assist in timely notification of staff within the operational and program functions.

As a general rule, reporting of serious Inmate/Ward injuries and deaths to outside agencies and payment of any related costs is the responsibility of CDCR. The two exceptions are when the Inmate/Ward injury or death occurs during CAL FIRE fire suppression or when the injury occurs during fire training and the Inmate/Ward is assigned to a conservation camp (not Fire Training Program).

Below are the criteria that require the completion of the FC-800:

- Fatality [\(See Policy 6455 – Death of an Inmate\)](#)
- Serious Injury
- Escape
- Riot
- Camp Lock Down
- Major Altercation

### **Responsibilities and Action**

#### **Unit ECC**

1. Receive report and record information into the dispatch system of record.
2. Dispatch resources as described in the standard response plan.
3. Notify Unit Duty Chief.
4. CC will have 4 hours from first notification to call the Region Duty Officer, complete and email the initial FC-800 to Region Duty Officer.

**Region OCC**

1. Receive FC-800.
2. Review completed form for accuracy.
3. Forward FC-800 to Region Duty Chief, Region Camp Program Chief and Sac CC.

**Sac CC**

1. Receive FC-800.
2. Forward to Sac Duty Chief and Sac Camp Program Chief.

[\(Next Procedure\)](#)

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[\(Forms and Form Samples\)](#)